

**1. Validity**

- 1.1. These conditions apply to application engineering work undertaken where no other individual agreement has been made and in all cases Gapp Automation General Terms & Conditions of Sale apply.
- 1.2. All engineering services are offered subject to availability.

**2. Cost of Application Engineering Work**

- 2.1. The cost of application engineering work is based on the following rates unless a specific fixed project fee has previously been agreed. The rates stated below exclude incurred costs and VAT.

Rates	Mon-Fri	Sat	Sun	Mileage
Daily (UK)	£450	£600	£800	55p/Mile
Daily (Oversea)	£600	£800	£1000	55p/mile
Hourly	£55	£75	£100	55p/Mile

- 2.2. The standard daily rate is based on 8 working hours, inclusive of travelling time. Any work carried out over and above the standard 8 working hours will be charged hourly on a pro-rata basis.
- 2.3. The hourly rate for engineering work not undertaken on Gapp Automation premises is subject to a minimum charge of £350 or 50% of the daily rate prevailing.
- 2.4. Rates for bank holidays, Christmas and Easter are available on request and are subject to availability.

**3. Incurred costs**

- 3.1. Mileage is charged at 55p/mile
- 3.2. All other incurred costs such as hotel accommodation, car hire, parking, train/air-travel and subsistence are all charged at cost

**4. Hours of Business**

- 4.1. Our normal hours of business are between 08:30 to 17:00 Monday to Thursday and 08:30 to 16:00 on Friday, excluding bank holidays & Christmas / Easter closure.
- 4.2. Work outside these times is offered subject to availability.

**5. Health and Safety**

- 5.1. The machine manufacturer is responsible for all machine and site safety precautions undertaken and that these are fully communicated to the Gapp Automation Application engineer, prior to commencement of any work.
- 5.2. Gapp Automation Application engineers are required to follow Gapp Automation health & safety policy.
- 5.3. Gapp Automation Application engineers are required to use protective equipment while on site.
- 5.4. Gapp Automation Application engineers are required to highlight any risk assessment criteria involving health and safety and escalate this to the customer and the Gapp Automation Directors, prior to beginning any site work.

**6. Terms & Conditions**

- 6.1. Gapp Automation offers engineering support to machine manufacturers in the form of general commissioning, testing and on-site technical assistance.
- 6.2. Where the specification has not been defined or agreed by Gapp Automation, the machine manufacturer is responsible for the machine design, functionality, performance and safety.
- 6.3. Any work undertaken by Gapp Automation Application engineers should be done so under the supervision and consent of the machine builder/machine owner.
- 6.4. Any wiring, drive installation and mechanical assembly should be done by the machine manufacturer.
- 6.5. Gapp Automation employees are only permitted to program, parameterise or make adjustments to Gapp Automation supplied products, unless specifically agreed otherwise.
- 6.6. The machine manufacturer is responsible for ensuring that adequate machine testing can be carried out in accordance to any performance and control specification agreed with Gapp Automation prior to commencement of work.
- 6.7. Gapp Automation Standard Terms and Conditions of Sale Apply.

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